

2. Principal /Legal Practitioner Director /Non-legal Director details

Principal/Legal Director (full name)

Principal/Legal Director (full name)

Non-legal Director (full name)

Non-legal Director (full name)

If more space is required, please provide details attached separately with the application.

3. Other law practice information

Number of employed legal practitioners in the Practice (excluding Principals and Directors)

Other states or territories where the law practice will have an office

ACT. NSW NT QLD SA TAS VIC WA

Law Institute of Victoria Professional Standards Scheme (PSS) membership

LPLC seeks the following information for reporting purposes only.

Will the law practice be a member of the Law Institute of Victoria Professional Standards Scheme?

Yes No

4. Financial details

Please provide the Gross Fee Income (GFI) information requested below.

GFI refers to fees rendered by the Law Practice, excluding disbursements and GST.

Financial year	Estimated GFI
Estimated GFI for Year ending 30 June 2027*	\$

*Please note that LPLC may ask for verification of the Law Practice GFI declaration.

5. Area of practice

Specify the approximate percentage of the firm's estimated GFI for the year ended 30 June 2027 according to the areas of practice in the table below.

Area of practice	% of GFI
Real property (conveyancing, planning, property development, lease etc)	%
Commercial law (includes business advice, sales and acquisitions, contracts, revenue, tax, intellectual property, trusts, employment, general advice)	%
Civil litigation & Disputes (includes arbitration, personal injury litigation, insurance litigation, construction litigation and workplace litigation)	%
Banking & Securities (includes finance, PPSA, mortgages, advice to borrowers and guarantors)	%
Government (includes administrative, inquiries, regulatory)	%
Family law (includes matrimonial, de facto)	%
Succession (includes wills, probate, estates, powers of attorney, elder law, notarial)	%
Criminal law (includes crimes compensation, child protection, coronial)	%
Migration law	%
Other (includes costs consultants, mediators)	%
TOTAL (must equal 100%)	100%

6. Premium calculation

Please calculate your premium according to the table below.

Gross fee income	Base premium (per law practice)	Total premium (incl stamp duty and GST)
Nil	\$227.00	\$267.18
\$1 to \$19,999	\$382.00	\$449.61
\$20,000 to \$39,999	\$906.00	\$1,066.36
\$40,000 to \$59,999	\$1,731.00	\$2,037.39
\$60,000 to \$79,999	\$2,849.00	\$3,353.27
\$80,000 to \$99,999	\$4,258.00	\$5,011.67
\$100,000 and above	The base premium is calculated as a percentage of the law practice's Gross Fee Income. A premium assessment and tax invoice will be prepared upon receipt and consideration of the Application for Insurance.	

Note: Estimated GFI will be reconciled against actual GFI, when known. A premium adjustment will be made where there is a significant variation between the estimated and actual GFI.

7. Concessional premiums

Law practices working exclusively (100%) in the following areas, and with no adverse claims history, are eligible for a concessional premium.

1. Criminal advocates (see note below) Yes No (tick appropriate)
2. Legal costs consultants Yes No (tick appropriate)
3. Mediators Yes No (tick appropriate)
4. Arbitrators with express statutory immunity Yes No (tick appropriate)
5. Matters in the Children's Court of Victoria Yes No (tick appropriate)

Estimated GFI for year ending 30 June 2023	Base concessional premium (per law practice)	Total concessional premium (incl stamp duty and GST)
Nil	\$227.00	\$267.18
\$1 to \$19,999	\$382.00	\$449.61
\$20,000 to \$39,999	\$504.00	\$593.21
\$40,000 to \$59,999	\$619.00	\$728.56
\$60,000 to \$79,999	\$735.00	\$865.10
\$80,000 to \$99,999	\$852.00	\$1,002.80
Above \$100,000	25% of the full premium rate (refer Section 6 of this Form). A premium assessment and tax invoice will be prepared upon receipt and consideration of the Application for Insurance.	

Note: Criminal advocacy includes matters intimately connected with the defence or prosecution of an actual or anticipated criminal law matter such as crimes compensation, confiscation of the proceeds of crime, apprehended violence/intervention orders, child protection, and coronial or other investigative processes.

8. Declaration

I am a Principal/Legal Director of the law practice making this Application for Insurance.

I am duly authorised to apply to Legal Practitioners' Liability Committee (LPLC) on behalf of the law practice for professional indemnity insurance for the 2026–27 insurance year.

All information contained in this declaration is accurate and complete.

All legal practitioners engaged in the law practice during the period of insurance are or will be duly admitted to practise as Australian Legal Practitioners and hold a current practising certificate.

I understand LPLC may ask for verification of the law practice's gross fee income declaration and the law practice agrees to provide LPLC with financial or other evidence as may be requested by LPLC for this purpose.

I understand that a contract of insurance will not be entered into until the correct premium has been received by LPLC. This will be confirmed by way of the issue to me of an LPLC tax invoice/receipt.

Signature _____ A typed signature is sufficient for LPLC's purposes.

Name _____ Date (DD/MM/YYYY) _____

9. Payment

Payment is by direct deposit. Details for internet banking are as follows:

Legal Practitioners' Liability Committee

BSB: 033 000

Account No: 56 7497

Please use your law practice name as the internet banking reference when making payment.

A copy of the receipt for my internet banking payment of \$ _____ is attached with this application.

10. Submit application to LPLC

Scan and return completed Application form to LPLC via email to insurance@lplc.com.au

11. Privacy collection notice

LPLC collects the personal information on this form for the purposes of processing your application for cover, providing insurance and risk management services and performing our statutory functions. If you do not provide all or some of this information we may not be able to process your application for cover or provide you with our services.

In the course of performing our insurance and risk management business activities, we may disclose all or some of the personal information on this form to third parties such as external claims panel lawyers and experts, consulting actuaries, auditors, reinsurance brokers, reinsurers and other service providers to LPLC.

Individuals can contact LPLC to request access to any personal information we hold about them by emailing lplc@lplc.com.au

For further information on how LPLC handles personal information, please see LPLC's Privacy Policy which can be found at <https://lplc.com.au/privacy>

Legal Practitioners' Liability Committee
Level 19, 140 William Street, MELBOURNE 3000

T: +61 3 9672 3800
W: lplc.com.au

ABN 45 838 419 536